

# Parent Portal – Fee Payment

Step 1 Go to <http://powerschool.gppsd.ab.ca/public/>

Step 2 Login in using your user name and password.

Step 3 Click Student Fees on the left hand side.

The screenshot displays the PowerSchool Parent Portal interface. The top navigation bar includes the PowerSchool logo and a dark header. A left-hand navigation menu lists various options, with 'Student Fees' highlighted by a red circle. The main content area is titled 'Grades and Attendance' and features a table with columns for 'Exp', 'Last Week' (M, T, W, H, F), and 'This V'. A legend below the table provides details on attendance and citizenship codes.

**Navigation**

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- Account Preferences
- Student Fees**
- SchoolEngage

**Grades and Attendance:** [Redacted]

Click Here to see a list

Exp	Last Week					This V		
	M	T	W	H	F	M	T	W

**Legend**

Attendance Codes: Blank=Present | IL=Absent - Reported Sick | A=Absent | EX=Absent - Excused | L=Late | DR=Medical or Other  
AE=Athletic Event | LE=Left Class Early |

Citizenship Codes: H=Honorable | S=Satisfactory | N=Needs to improve | U=Unsatisfactory |

On this screen you can see what fees are owing. Under the column "In Cart" you can click and unclick fees if there are fees you are not paying at this time.

# Parent Portal – Fee Payment

Grande Prairie Public School District 2357

\$50.00 Menu

Charles Spencer High School

2019/2020

General Fees	Fee	Paid	All Adj	Due	In Cart
Yearbook (Optional)	\$50.00	-	-	\$50.00	<input checked="" type="checkbox"/>
<b>Total:</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$50.00</b>

**Step 4** When you are ready to checkout click on the cart in the top right hand corner.

Grande Prairie Public School District 2357

\$50.00 Menu

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<b>Total:</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$50.00</b>

# Parent Portal – Fee Payment

## Step 5 Enter your payment information and click "Submit Payment"



Grande Prairie Public School District 2357



Return

Total Amount

\$50.00

### Payment Options

If you are unable to make a full payment at this time, you can make a partial payment.

Partial Payment

### Payment Method

Credit Card



INTERAC® Online



### Pay by Credit Card

Cardholder Name

Credit Card Number

Expiration Date

 / 

CVD (# on back of card)

Payment Amount: \$50.00 CDN

Cancel

Submit Payment

Charles Spencer High School

2019/2020

Due

Pay

#### General Fees

Yearbook (Optional)	\$50.00	\$50.00
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<b>Total:</b>	<b>\$50.00</b>	<b>\$50.00</b>
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